ORGANIZATION

Organization for the Self Study
Organization of the Institution
Organization for the Self Study

The College continued the self study process immediately following the 2005 accreditation site visit. Per the Commission recommendations the College began to develop a workable strategic plan. As a function of the new strategic plan, the Strategic Planning Council and its advisory committees were developed. These committees were assigned the appropriate Commission recommendations and began to address them immediately. The co-chairs of these committees came together under the direction of Tony Cantú, Vice President of Instruction/Accreditation Liaison Officer and continued to work until the Accreditation Steering Committee (ASC) was formed in 2009.

Campus representatives attended a Self-Study Workshop at Merced College on September 24, 2009. In October 2009, the ASC was called together under the leadership of Tony Cantú. The ASC is chaired by a faculty member, a classified professional, a student and the vice president of instruction. The membership of the ASC includes the co-chairs of each subcommittee. At the initial meeting the ASC began to plan the organization of the self-evaluation process. In December, an email was sent to the campus community requesting participation in the development of the self-study. A presentation was also made at the Opening Day meeting in January. Following these announcements, nine subcommittees were formed. Each committee was chaired by a faculty member, classified professional and an administrator.

Once the committees were finalized, the ASC reviewed the Guide to Evaluating Institutions and began to prepare the self study. Blackboard was the vehicle used for the subcommittees to organize and share information with the campus community. In the beginning of the fall 2010 semester, faculty member Cyndie Luna joined the process as support to the ASC and the subcommittees. She became the point person for collecting and organizing the work of the subcommittees and editing documents. During the 2010–2011 academic year, the subcommittees and the ASC met as necessary. In April 2011, Tony Cantú, Vice President of Instruction, became the interim College president. Kelly Fowler, Dean of Instruction and Technology at the Willow International Center, became the interim vice president of instruction. During this time, Kelly Fowler was appointed the acting accreditation liaison officer.

As complete drafts were collected, they were sent to the College community for input. Open forums were held on February 4, 2011 and May 13, 2011. In addition, individuals that did not serve on subcommittees were identified to be critical readers and provide feedback to the subcommittees. The final draft was completed and submitted to the current chancellor in June 2011 and then placed on the July 5, 2011 State Center Community College District Board of Trustees agenda.
## Calendar for the Development of the 2011 Accreditation Self Study

**2009**

<table>
<thead>
<tr>
<th>Month</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>August</td>
<td>Inform campus community of next site visit and start of the preparation of the self study</td>
</tr>
<tr>
<td>September</td>
<td>Attend self study workshop on the 24th at Merced College</td>
</tr>
<tr>
<td>October</td>
<td>Steering Committee begins meeting and approves operating agreement</td>
</tr>
<tr>
<td>November</td>
<td>Review 2005 Self Study, Commission Action Letter, recommendations, and reports to Commission. Data gathering begins and continues throughout the development of the self study, post self-studies from other colleges on Blackboard to serve as examples</td>
</tr>
<tr>
<td>December</td>
<td>Begin Introduction, Response to 2005 Recommendations, District Map, send out campus email requesting participation in the development of the self study</td>
</tr>
</tbody>
</table>

**2010**

<table>
<thead>
<tr>
<th>Month</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>January</td>
<td>Presentation on Opening Day, subcommittees formed</td>
</tr>
<tr>
<td>February-March</td>
<td>Finalize subcommittees, review template for organizing information based on the ACCJC Guide to Evaluating Institutions, review planning statements from 2005 Self Study; review ACCJC rubric, continue evidence gathering and data collection, begin writing the introductory parts of the self study (i.e., Eligibility Requirements, Achievement Data, Response to Recommendations) from 2005 site visit,</td>
</tr>
<tr>
<td>April-May</td>
<td>Reviewed progress of subcommittees, discussed the Gap Analysis by Standard, reviewed Eligibility Requirements draft, standing advisory planning committees (i.e., Technology Advisory Committee, Distance Education, Program Review, etc.) will update the Responses to the 2005 Recommendations</td>
</tr>
<tr>
<td>June-July</td>
<td>Subcommittees work on evidence gathering, etc.</td>
</tr>
<tr>
<td>August-December</td>
<td>Subcommittees work to write first draft</td>
</tr>
</tbody>
</table>

**2011**

<table>
<thead>
<tr>
<th>Month</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>January</td>
<td>College update on Opening Day</td>
</tr>
<tr>
<td>January</td>
<td>First draft electronically distributed Campus wide for comments, suggestions, corrections</td>
</tr>
<tr>
<td>February</td>
<td>Campus Forum</td>
</tr>
<tr>
<td>February-March</td>
<td>Preparation of second draft Incorporating comments and suggestions from Campus Forum</td>
</tr>
<tr>
<td>March</td>
<td>Second draft electronically distributed Campus wide for comments, suggestions, corrections</td>
</tr>
<tr>
<td>March</td>
<td>Feedback from ALO, faculty editor, critical readers and campus wide distribution</td>
</tr>
<tr>
<td>March – May</td>
<td>Preparation of semi-final draft</td>
</tr>
<tr>
<td>May</td>
<td>Semi-final draft electronically distributed Campus wide for comments, suggestions, corrections</td>
</tr>
<tr>
<td>May</td>
<td>Campus Forum</td>
</tr>
<tr>
<td>May-June</td>
<td>Subcommittees finalize drafts and submit evidence</td>
</tr>
<tr>
<td>June</td>
<td>Critical readers provide feedback and semi –final draft is edited</td>
</tr>
<tr>
<td>July</td>
<td>Board reviews final draft of self study</td>
</tr>
<tr>
<td>August</td>
<td>Board Approves self study</td>
</tr>
<tr>
<td>August</td>
<td>Self Study Sent to Commission</td>
</tr>
<tr>
<td>September</td>
<td>Preparation for site visit</td>
</tr>
<tr>
<td>October</td>
<td>Accreditation site visit</td>
</tr>
</tbody>
</table>

2010–2011 Accreditation Steering Committee

Co-Chairs
Tony Cantú(A), Linda DeKruif(F), *Josephine Llanos(C), *Dee Keovilay(S)

Standard I – Institutional Mission and Effectiveness
Bob Boyd(F), Peg Mericle(A), Kelli O’Rourke(C)
A. Mission
B. Improving Institutional Effectiveness

Standard II – Student Learning Programs and Services
A. Instructional Programs— Linda DeKruif*(F), David Good*(A), Rhea Riegel*(C)
B. Student Support Services— Yuri Kostin(F), Chris Villa(A)
C. Library and Learning Support Services— Irene Palm(F), Jim Tucker(A), Ray Sanchez(C)

Standard III – Resources
A. Human Resources—Jothany Blackwood(A), Daniel Himes(F), Michael Hopkins(C)
B. Physical Resources—Penny Cristan*(A), Richard Kilgore(F), Jeannie Koshear(F)
C. Technology Resources— Roberta Baber(F), Tim Woods(A), Harry Zahlis(C)
D. Financial Resources— Shanna Ahrens(C), Marianne Dunklin(F), Michael Guerra(A)

Standard IV – Leadership and Governance
Michael Bourbonnais(C), Tony Cantú*(A), Bruce Hill(F)
A. Decision-Making Roles and Processes
B. Board and Administrative Organization

Support: Cyndie Luna
Critical Readers: Lynn Badertscher, Paula Demanett, Janice Emerzian, Eric Fletcher, Sean Henderson, Cris Monahan-Bremer, Rick Santos

*Co-chair changes
• Josephine Llanos replaced a classified professional that was not attending in spring 2011.
• Dee Keovilay participated in the fall 2010 semester.
• Maggie Taylor was the original faculty co-chair and Michael Roberts the administrative co-chair in spring 2010. Michael replaced Maggie in fall 2010 when he returned to the classroom so Maggie could focus on her role as Curriculum Chair and SLO coordinator. David Good replaced Michael as the administrative co-chair. Linda DeKruif, Academic Senate President replaced Michael Roberts in spring 2011. Rhea Riegel joined as classified co-chair in spring 2011.
• Penny Cristan replaced Cheryl Sullivan as administrative co-chair when Cheryl transferred to Reedley College as interim vice president of administrative services.
• Tony Cantú replaced Cynthia Azari when she resigned as president in April 2011.

Key: A= Administrator, F=Faculty, C=Classified Professional, S=Student
Fresno City College
Organizational Structure

Student Services

Vice President
Student Services
Chris Villa

Dean
Student Services
Lee Farley

Dean
Student Services Counseling
Mark Sanchez

Interim
Director
Financial Aid
Sonny Silva

Director
Student Activities
Sean Henderson

Director
TRIO Programs
Ginna Bearden

Coordinator
Employment Resource Center
Cindy Dunn

Coordinator
Health Services
Jennifer Brennan

Coordinator
Psych Services
Brian Olowude

Dean
Student Services
Counseling
Mark Sanchez

Director
Student Activities
Sean Henderson

Coordinator
Employment Resource Center
Cindy Dunn

Coordinator
Health Services
Jennifer Brennan

Coordinator
Psych Services
Brian Olowude

Associated
Student Government
Cindy Quiralte
Fresno City College
Organizational Structure

Vice President
Admissions & Records
John Cummings

Manager
Vacant

Admissions & Records
Frances Lippmann